

§ 2552.62 What are the responsibilities of a volunteer station?

A volunteer station shall undertake the following responsibilities in support of Foster Grandparent volunteers:

- (a) Develop volunteer assignments that meet the requirements specified in §§ 2552.71 through 2552.72 and regularly assess those assignments for continued appropriateness.
- (b) Select eligible children for assigned volunteers.
- (c) Develop a written volunteer assignment plan for each Foster Grandparent that identifies their roles and activities, each child served, and expected outcomes.
- (d) Keep a Letter of Agreement for each child who receives in-home service.
- (e) Provide Foster Grandparents serving the station with:
 - (1) Orientation to the station and any in-service training necessary to enhance performance of assignments; and
 - (2) Resources required for performance of assignments, including reasonable accommodation, as needed, to enable Foster Grandparents with disabilities to perform the essential functions of their service; and
- (f) Designate a staff member to oversee fulfillment of station responsibilities and supervision of Foster Grandparents while on assignment.
- (g) Keep records and prepare reports required by the sponsor.
- (h) Provide for the safety of Foster Grandparents assigned to it.
- (i) Comply with all applicable civil rights laws and regulations, including providing Foster Grandparents with disabilities reasonable accommodation, to perform the essential functions of their service.
- (j) Undertake such other responsibilities as may be necessary for the successful performance of Foster Grandparents in their assignments or as agreed to in the Memorandum of Understanding.

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